

AGENDA

Annual Meeting of Teffont Parish Council

Village Hall
Hindon Road
Teffont Magna
SP3 5QU

Meeting Date: 21st May 2024

Time: 18:00 – 19:30

All Councillors are hereby summoned to attend the Parish Council Meeting to be held 21st May 2024.

This meeting will be recorded. All recordings are deleted once the minutes have been approved by Council.

Meeting Called by the Clerk of Teffont Parish Council, Rowena Taylor on 1st May 2023



Attendees: Councillor Wood. Councillor Bell. Councillor Blackford. Councillor Chapman Councillor Deane. Councillor O'Donnell.

Please read:

- Teffont Parish Council Standing Orders
- Teffont Parish Council Code of Conduct
- Teffont Parish Council Financial Regulations
- Teffont Parish Council Bullying and Harassment Policy
- Teffont Parish Council Retention Policy
- Teffont Parish Council Complaints Procedure
- General Power of Competence
- Minutes 26.03.24
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N:B The Chairman will confirm if any part of the meeting ***may not*** be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers may be excluded from the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

MEETING AGENDA.

Matters to be Considered and or Resolved

	Item No.
<p>Council to elect a chairperson. New chairperson to sign declaration of office.</p>	24.05.01
<p>Council to elect a vice chairperson. New vice chairperson to sign declaration of office.</p>	24.05.02
<p>Co-Option of new councillor Council to approve co-option of new councillor.</p>	24.05.03
<p>Declaration of 'No General Power of Competence' Council to declare it does not meet the parameters for the General Power of Competence.</p>	24.05.04
<p>New Chair to acknowledge those present and receive apologies.</p>	24.05.05
<p>A. Declarations of Interest: - any Parish Councillor wishing to declare interests should do so at this point:</p> <ul style="list-style-type: none"> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests. <p>B. Dispensations: if required</p>	24.05.06
<p>Questions or Statements:</p> <p>A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the Village; each person speaking for no longer than 3 minutes.</p>	24.05.07
<p>Annual Report from Wiltshire Councillor: Bridget Wayman.</p>	24.05.08
<p>Resolution of Minutes Minutes of meeting held 26.03.24 to be authorised as a true and accurate precis of the meeting</p>	24.05.09
<p>Finance – resolutions required</p>	
<p>Financial Reports</p> <ul style="list-style-type: none"> a. Bank reconciliations for current and deposit accounts. b. Retrospective resolution of payments – retrospective payments relate to approved budgets and consist of Direct Debits, Standing Orders, Faster Payments and some Debit Card payments; other retrospective cheque and debit card payments are listed separately. 	24.05.10
<p>Further Matters - to be considered and or resolved.</p>	
<p>Summary of Actions following the Annual Community Gathering Council to consider matters raised at the annual gathering and actions to be taken. Clerk to summarise the matters raised.</p>	24.05.12
<p>Annual Insurance Renewal Council to resolve renewal of TPC's insurance policy.</p>	24.05.13

Parish Steward Local issues for the Parish Steward.	24.05.14
Highways Update. Highways update on 30mph zone.	24.05.15
Village Security. Councillor Deane to propose the council consider ANPR cameras on the B3089.	24.05.16
Best Kept Village Project Council to consider BKV project for the village	24.05.17
Resilience Group update Council to consider outcomes from the flood mitigation meeting and May 7 th meeting.	24.05.18
Presentation of updates to the Emergency Plan <ul style="list-style-type: none"> • Printing and distribution of updated leaflets • Location and publicity of defibrillators 	24.05.19
Rights Of Way. Councillor Bell to update Council on R.O.W. issues.	24.05.19
Chair's Report – Chairs end of year report	24.05.20
Clerks Report – <ul style="list-style-type: none"> • AGAR update • Grass Cutting review 	24.05.21
Items for the Next Agenda	
Draft Biodiversity Policy Councillor O'Donnell to present draft policy for approval	24.05.22
Date of Next Meeting	
PARISH COUNCIL MEETING Tuesday 17 th July 2024 at 18:30. To be held at Teffont Village Hall unless otherwise stated. Teffont Village Hall will be open for 30 minutes prior to the start of any public meeting, for questions from any resident.	

Close of Meeting 20:00 approximately.