

AGENDA

Teffont Parish Council Meeting

Village Hall
Hindon Road
Teffont Magna
SP3 5QU

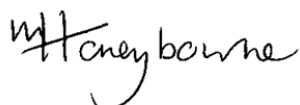
Meeting Date: 26th March 2024

Time: 18:30 – 20:30

All Councillors are hereby summoned to attend the Parish Council Meeting to be held on 27th February 2024.

NB: This meeting will be recorded. All recordings are the property of the Proper Officer and are deleted when the meeting minutes have passed resolution of the Council.

Meeting Called by the Clerk of Teffont Parish Council, Madeline Honeybourne on 11th March 2024



Attendees: Councillor Wood, Councillor O'Donnell, Councillor Bell, Councillor Blackford, Councillor Deane, Councillor Evans.

Please read:

- Minutes from the Parish Council Meetings 20.02.24 and 27.02.24
- Standing Orders

N:B The Chairman will confirm if any part of the meeting **may not** be filmed, photographed, or audio recorded.

If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers may be excluded from the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

Questions or Statements: A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the Village; each person speaking for no longer than 3 minutes.

MEETING AGENDA.

Time		Item No.
18:30 – 18:32	Chair to acknowledge those present, receive apologies.	24.03.01
18:32 – 18:34	A. Declarations of Interest: - any Parish Councillor wishing to declare interests should do so at this point: a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests. B. Dispensations: if required	24.03.02
18:34 – 18:36	RESOLUTION OF MINUTES: Minutes of 20.02.24 and 27.02.24 To be authorised as a true and accurate record of the meeting.	24.03.03

Matters to be Considered and or Resolved.

18:36 – 18:40	Standing Orders. Council to adopt revised Standing Orders	24.03.04
18:40 – 19:00	Best Kept Village Competition 25. Councillor Evans to update the Council on progress.	24.03.05
19:00 – 19:05	Grounds Maintenance Contract. Council to award grass cutting contract	24.03.06
19:05 – 19:10	Environment Group update and Biodiversity Policy. Council to consider first draft of a biodiversity policy.	24.03.07
19:10 – 19:20	Highways and amenities group update. To inform Council of progress made on horse signs, 30mph request on the B3089 by Clarendon Stud.	24.03.08
19:20 – 19:30	Resilience Group update. Cllr Evans to inform Council of arrangements for village presentation of resilience plan.	24.03.09
19:30 – 19:32	Parish Steward Local issues for the Parish Stewards.	24.03.10

Finance – Resolutions required

19:32 - 19:40	Financial Forecast 2024/25 Council to consider forecast for 24/25	24.03.11
19:40 – 19:50	Financial Reports a. Bank reconciliations for current and deposit accounts for year end March 23/24.	24.03.12
19:50 – 20:00	Current Financial Position: a. Reserves and further allocations for year end 2023/24 b. Sign off records for audit year end 23/24	24.03.13

REPORTS – no resolutions required.

20:00 – 20:05	Chair's Report – • TBC	24.02.14
20:05 – 20:10	Clerks Report – • Confirmed meeting dates for next financial year 24-25 • Set date for Annual Community Gathering • Set date for Annual Parish Council meeting	24.02.15

Items for the Next Agenda

	<ul style="list-style-type: none"> Working Group updates Parish Steward 	
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Date of Next Meeting

	PARISH COUNCIL MEETING Tuesday 26 th March 2024 at 18:30. To be held at Teffont Village Hall unless otherwise stated. Teffont Village Hall will be open for 30 minutes prior to the start of any public meeting, for questions from any resident.	
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Close of Meeting 20:15 approximately.