

Teffont Parish Council

Parish Clerk: Madeline Honeybourne

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Minutes of Extraordinary Meeting 14th April 2020 at 18:00

	<p>Those present:</p> <p>Parish Councillors: E. Worth (Chair). I. Johnson. T.Deane. G. Cordle. J. Aspen. R.Blamey. Also in attendance: M. Honeybourne (Parish Clerk). 1 member of the public. This meeting was held remotely via Zoom. The public were able to submit written questions prior to the meeting for consideration by Council. The meeting was recorded.</p> <p>Meeting convened : 18:04</p>
20.04.01	<p>Resolution to receive apologies for absence.</p> <p>Parish.Councillors resolved to accept the following apologies:</p> <ul style="list-style-type: none">• Pam Fisher <p>Proposed: EW Seconded: R.B Unanimous.</p>
	<p>Questions or Statements from the Public:</p> <p>A document containing written questions was submitted by a Village resident prior to the meeting. Some elements of the document were deferred to a later date, as non-urgent and not pertaining to the extraordinary meeting.</p>
	<p>Report from Wiltshire Councillor Bridget Wayman:</p> <p>Councillor Wayman was notified of the meeting and sent the necessary participation codes but did not attend the meeting.</p>
<h2>MEETING MINUTES</h2>	
20.04.02	<p>A. Declarations of Interest – any Parish.Councillor wishing to declare interests should do so at this point:</p> <ul style="list-style-type: none">• declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – none.• declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – none. <p>B. <u>Dispensations:</u> None.</p>

20.04.03	<p>Resolution of Minutes: Full Meeting minutes of the 20th March 2020 Amended Extraordinary Meeting minutes 17th January 2020 A Councillor declared an interest in the amended minutes of 17.01.20 and abstained from the vote. A Village Resident submitted a document questioning the wording of the opening paragraph of the minutes of 17.01.20. The minutes were amended to address the ambiguity.</p> <p>Proposed: RB Seconded: IJ carried: Majority.</p>
20.03.04.	<p>Covid-19 Update. – The Clerk informed the meeting of the latest Government information relating to Covid-19. Confirmed cases in Wiltshire, at the time, were 234 out of a population of 498,064. Government information demonstrates a flattened curve for the South West of England, of numbers of people in hospital with confirmed Covid-19 The Government have stated the economy is likely to shrink by 35% by June. Praise was given to Wiltshire Council for the work they have done to manage the situation and to keep the community informed.</p>
20.04.05	<p>Teffont Community Support Group.- The Chair explained the role of the group and its purpose as a safety net for the community. There are 10 Co-ordinators working across the Village offering an agile response to the needs of the Community. The Chair praised Wiltshire Council for the updates they are receiving. Boots in Tisbury has now organised a prescription delivery Service. A Councillor suggested on-line prescription services (pharmacy2u) could be a viable alternative. The Clerk explained they are also over-subscribed, with a 2 week delay to delivery services. A Councillor asked for the list of Co Ordinators and the areas they cover, to be published.</p>
20.04.06	<p>Village Provisions and Veg Support. – A voluntary ‘not for profit’ service has been created to help Village residents to shop locally, hence, lessening the need for those at risk, to leave the Village to shop. A list of provisions and fruit and veg has been created and circulated to the Village with a weekly collection from Howards House Hotel. The supplies are from Howards House supplier, Bidfood. Thanks are given to Simon Greenwood and the staff of Howards House who have given their time freely to support the scheme. The Parish Council would like to underwrite the scheme by temporarily diverting funds set aside for a Village celebration, to cover any potential losses. The risk factor was discussed by the Councillors and deemed to be low risk. The situation will remain under review.</p> <p>Proposed: GC Seconded: IJ Carried: Unanimous</p>
20.04.08	<p>Defibrillator Update. – The payment for the defibrillators has been paid by cheque. Medtree are yet to receive the cheque which was sent on 06.04.20. It was acknowledged that Royal Mail is currently not delivering within normal parameters. Councillors decided to make contingency plans to pay by other means and voted to support this motion.</p> <p>Proposed: GC Seconded: IJ Carried: Unanimous</p>
20.04.07	<p>Resilience Plans – The Clerk proposed the Village should have an emergency pack to be stored at a place of refuge. The pack should contain walkie talkies, windup torch, wind up radio, foil blankets, first aid kit etc. RB has work in progress to develop a new resilience plan for the Village in collaboration with a Village resident.</p>

AOB	<p>As Standing Orders have been set aside for the extraordinary meeting 'Any other Business' has been included, on this occasion.</p> <p>Parish Councillors expressed their sincere thanks to Zillah Faulkener and Emma Worth for the herculean task in organising the Teffont Community Support group and the Fruit, Veg and Provisions support.</p> <p>Thanks were also expressed for the contribution made by Annabel Webb in posting the Wiltshire Council information on info@teffont.com.</p>
	Meeting Closed: 18:55
20.04.08	<p>Items for next agenda – to pick up action required from public representations.</p> <p>Not applicable at the Extraordinary meeting</p>
20.04.09	<p>Date of next meeting. – During these unprecedented circumstances, there is no requirement for the Parish Council to meet unless an urgent matter arises.</p>

MATTERS TO BE CONSIDERED and/or RESOLVED		
20.03.11	Village Welcome Letter – The letter is under review and will follow in due course.	J.A.
20.03.12	Defibrillators – Quotes have been submitted. £2,675.33 for 2 Defibrillators plus £500 Further clarity is required regarding the maintenance and servicing of the Defibrillators. Enquiries to be made regarding a grant for the defibrillators from the Teffont Trust.	I.J
20.03.13	Emergency List – The Village Emergency Plan is being re-written using a Wiltshire Council template and will thereafter, be known as The Teffont Resilience Plan. Work on this has been delayed by the emergence of the pandemic.	R.B M.H
20.03.14	20MPH Speed Restriction – Wiltshire Council received no objections from the public during the consultation period. It is anticipated works will begin in July to install the new speed restriction signs.	M.H
20.03.15	Parish Council Website Review – postponed until the next meeting.	J.A
20.03.16	Annual Parish Community Meeting 25.04.20. – This meeting has been postponed because of the escalation of the Covid-19 pandemic. Guidance from Wiltshire Council will needed on the legality of remote digital meetings.	M.H
20.03.17	Annual Parish Council Meeting TBC. – there will be a new format for the Annual Parish Council meeting. Teffont Clubs and Societies will be required to submit their reports ahead of the meeting. They will be allocated a 3 minute time slot during the meeting to present an overview of their report. In view of the Covid-19 pandemic guidance will be taken from Wiltshire Council when this meeting will take place.	M.H
20.03.18	Village Tree Planting – The Clerk has received information from Wiltshire Wildlife Trust regarding the planting of wildflowers. This will be deferred until the next Parish Council Meeting.	T.D.

20.03.19	Parish Steward – Parish Stewards are currently repairing potholes until the end of March. Vehicular Support is required for the Village kerbsides to be cleaned. Wiltshire Councillor Wayman stated that it was possible to request the cleaning of streets on-line via Streetscene at Wiltshire Council.	R.B.
20.03.20	Restoration of Village Green Posts and Railings - 3 quotes have been submitted. Decision to follow on choice of contractor. Approximate cost £600.	G.C E.W
20.03.21	V.E. Day Celebration 8th May 20. – The celebration is currently on hold pending escalation of the Covid-19 pandemic.	I.J
20.03.22	Standing Orders review- Review of Standing Orders has been completed by the Chair and Katie Fielding at Wiltshire Council. These will be forwarded to Parish Councillors in due course.	E.W.
20.03.23	Blocked Village Drains - Ongoing Meetings with Wessex Water have resulted in a camera investigation of the Village drainage systems, which have now been completed. Seal infiltrations will be fitted to the drainage system in Evias and Magna by Autumn 2020 at the latest. Wessex Water will then review the situation in Winter 2020. The new seals should remove 90% of the water ingress.	I.J.
20.03.24	Clerks Report – <ul style="list-style-type: none"> • The Village Hall play area is temporarily closed to the public whilst a safety inspection of the equipment is carried out by Wicksteed Leisure Ltd. Expected Inspection completion by 09.04.20. • The Bank Account mandate is being updated to remove the previous Chair and Clerk and to include the new clerk and a 3rd signatory. • Coronavirus Covid-19 updates are being received from Wiltshire Council on a regular basis and passed on to the local community. 	M.H.
20.03.25	Chairs Report- Covid-19. A Community support Group has been formulated to support the vulnerable and those self-isolating in the Village. The Village will be divided into areas, similar to Neighbourhood Watch, with a contact in each area. The Group has been established as a safety net. A contact card is being created and will be circulated. All information received from Wiltshire Council will be sent out on Info@teffont.com and the Village website.	E.W.
20.03.26	Other reports: - for information only. None received.	

20.03.27	<p>Correspondence received: - Items requiring consideration at the meeting will be highlighted on receipt if required, but listed below are the most notable items:</p> <ul style="list-style-type: none"> • Green Infrastructure and Open Space Collaboration is minimal and the form will be completed and returned by Councillor Blamey. • Best Kept Village Competition- It has been agreed not to enter this years competition in view of Covid-19 pandemic. • Teffont Trust Grants - To be reviewed at the next meeting 	
	<p>Date of next meeting: To Be Confirmed.</p> <p>Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.</p>	

