

Teffont Parish Council

Parish Clerk: Madeline Honeybourne

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Minutes of Full Meeting 17th March 2020 at 16:30

	<p>Those present:</p> <p>P.Cnllrs: E. Worth (Chair). I. Johnson. T.Deane Also in attendance: Councillor Wayman. M. Honeybourne (Parish Clerk). This meeting was closed to the public for safety reasons due to the current pandemic Covid-19. The public were able to submit questions prior to the meeting for consideration by Council.</p> <p>Meeting convened : 16:30</p>
20.03.01	<p>Resolution to receive apologies for absence.</p> <p>Parish.Councillors resolved to accept the following apologies:</p> <ul style="list-style-type: none">• Pam Fisher• James Aspden• George Cordle• Richard Blamey <p>Proposed: EW Seconded: IJ Unanimous.</p>
	<p>Questions or Statements from the Public:</p> <p>1 Statement was submitted from a Village resident prior to the meeting. 1 Letter was submitted to the meeting from a Village resident prior to the meeting.</p>
	<p>Report from Wiltshire Councillor Bridget Wayman:</p> <ul style="list-style-type: none">• Councillor Wayman stated that due to the current pandemic several planned local events had been cancelled for public safety. These included the Annual Spring Clean, the Employment Event and the Silent Disco.• Councillor Wayman explained that the Parish Stewards continue to focus their attention on repairing potholes in road surfaces and will continue to do so until the end of March 2020. Parish Stewards are currently repairing in excess of 2000 potholes per month.• Councillor Wayman explained the role the new recycling centre at Calne was fulfilling in enabling new types of waste materials to be recycled for the benefit of our society.• Parish Councillors asked for an update on any prosecutions for fly tipping that had taken place. Councillor Wayman stated that no prosecutions had taken place as yet. She explained that it was a difficult and lengthy investigative process to bring the perpetrators to justice.

MEETING MINUTES

20.03.02	<p>A. Declarations of Interest – any Parish.Councillor wishing to declare interests should do so at this point:</p> <ul style="list-style-type: none"> • declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – none. • declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – none. <p>B. <u>Dispensations:</u> Tony Deane declared an interest in Agenda item 20.03.05 Planning application 19/11453/FUL and will remove himself from the meeting.</p>
20.03.03	<p>Resolution of Minutes: Full Meeting minutes of the 14th January 2020 Extraordinary Meeting minutes 17th January 2020</p> <p>Proposed: EW Seconded: IJ Unanimous.</p>
20.03.04.	<p>Appointment of Vice Chair: Parish Councillors were invited to nominate themselves for the vacant post of Vice Chair. Ian Johnson was the only candidate.</p> <p>Proposed: EW Seconded: RB. Unanimous.</p>
	<p>PLANNING MATTERS – resolutions required.</p>
20.03.05	<p><u>Planning Applications :</u> Applications Received –</p> <ul style="list-style-type: none"> • 20/00349/FUL Dairy Barn, Teffont, Salisbury. SP3 5RN Single Storey rear extension. <p>Parish Council discussed the application and considered the impact of the two roof lights on the international Dark Skies (AONB) and the importance of the Dark Skies to the local area. Parish Council support the application with assurances sought that black out blinds be installed to the roof lights to give protection to the International Dark skies.</p> <p>Proposed: EW Seconded: IJ Unanimous</p> <ul style="list-style-type: none"> • 20/01832/FUL Field House, The Street, Teffont Magna, Salisbury. SP3 5QT Remove existing porch and construct a new porch. Construct a garden room. Construct a new timber shed. <p>Parish Council discussed the application and considered the impact of roof lights on The International Dark Skies and the importance of the Dark Skies to the local area. There were no objections to the application but the Parish Council would like assurances that black out blinds be installed to protect International Dark Skies.</p> <p>Proposed: EW Seconded: IJ Unanimous.</p>

	<ul style="list-style-type: none"> 19/11453/FUL Farmer Giles Farmstead. Updated Plans and Comments re-opened by Wiltshire Council. Tony Deane removed himself from the meeting for the duration of this item. <p>The Parish Clerk notified the Councillors that a statement had been received from a Village resident. The Village Resident had asked that the AONB document be distributed to the Councillors, for them to read. The Parish Clerk offered to read the document to the Councillors but they stated they had read the document as it formed part of the updated Planning Application available on the Wiltshire Council website.</p> <p>The Councillors discussed the updated plans and comments that had been submitted and agreed that their original comments still stood and they would not be offering further comment on this application.</p> <p>Proposed: EW Seconded: IJ Unanimous.</p>
20.03.06	<p>Other Planning Matters. – For Information only.</p> <ul style="list-style-type: none"> 19/10566/FUL Sylvan <p>A letter from a Village resident was read to the Parish Council by the Chair. The letter raised concerns about land stability affecting the adjacent property. The letter requested Parish Council support by the drafting of a letter to the Developer expressing the concerns of the neighboring property.</p> <p>The Parish Council discussed the issue raised and were advised by the Wiltshire Councillor present, that this was a civil matter and the onus was upon the neighboring property to pursue the matter in a civil court.</p> <p>The Councillors were in agreement that a letter should be written to the enforcement officer and the developer expressing the concerns of the resident.</p> <p>Proposed: EW Seconded: IJ. Unanimous</p>
20.03.07	<p>FINANCE - resolutions required</p>
20.03.08	<p>Financial reports: –</p> <ul style="list-style-type: none"> The Financial spreadsheet is being reviewed and updated by a local accountant to ensure the year end accounts reconcile against bank statements. The Council is in agreement that a new, fit for purpose spreadsheet be created for the financial year 20/21. Outgoing cheques were signed by the Chair and 2nd signatory.
20.03.09	<p>Current Financial Position:</p> <p>a. As above – under review</p> <p>b. As above – under review.</p>
20.03.10	<p>CIL/106 Funds.</p> <ul style="list-style-type: none"> The Parish Clerk explained to the Councillors that CIL funds stand at £673.17. These funds derive from a development called The Paddocks and are available for use to support Village infrastructure. These funds are available until 17.05.2022. The Section 106 Parish funds derive from the same development and stand at £2,367.38. These funds are available until 17.05.2022. These funds have a specified use for the maintenance and purchase of equipment for the Village Play area.

MATTERS TO BE CONSIDERED and/or RESOLVED		
20.03.11	Village Welcome Letter – The letter is under review and will follow in due course	J.A.
20.03.12	Defibrillators – Quotes have been submitted. £2,675.33 for 2 Defibrillators plus £500 Further clarity is required regarding the maintenance and servicing of the Defibrillators. Enquiries to be made regarding a grant for the defibrillators from the Teffont Trust.	I.J
20.03.13	Emergency List – The Village Emergency Plan is being re-written using a Wiltshire Council template and will thereafter, be known as The Teffont Resilience Plan. Work on this has been delayed by the emergence of the pandemic.	R.B M.H
20.03.14	20MPH Speed Restriction – Wiltshire Council received no objections from the public during the consultation period. It is anticipated works will begin in July to install the new speed restriction signs.	M.H
20.03.15	Parish Council Website Review – postponed until the next meeting.	J.A
20.03.16	Annual Parish Community Meeting 25.04.20. – This meeting has been postponed because of the escalation of the Covid-19 pandemic. Guidance from Wiltshire Council will needed on the legality of remote digital meetings.	M.H
20.03.17	Annual Parish Council Meeting TBC. – there will be a new format for the Annual Parish Council meeting. Teffont Clubs and Societies will be required to submit their reports ahead of the meeting. They will be allocated a 3 minute time slot during the meeting to present an overview of their report. In view of the Covid-19 pandemic guidance will be taken from Wiltshire Council when this meeting will take place.	M.H
20.03.18	Village Tree Planting – The Clerk has received information from Wiltshire Wildlife Trust regarding the planting of wildflowers. This will be deferred until the next Parish Council Meeting.	T.D.
20.03.19	Parish Steward – Parish Stewards are currently repairing potholes until the end of March. Vehicular Support is required for the Village kerbsides to be cleaned. Wiltshire Councillor Wayman stated that it was possible to request the cleaning of streets on- line via Streetscene at Wiltshire Council.	R.B.
20.03.20	Restoration of Village Green Posts and Chains - 3 quotes have been submitted. Decision to follow on choice of contractor. Approximate cost £600.	G.C E.W
20.03.21	V.E. Day Celebration 8th May 20. – The celebration is currently on hold in accordance with Government guidance on social distancing.	I.J
20.03.22	Standing Orders review- Review of Standing Orders has been completed by the Chair and Katie Fielding at Wiltshire Council. These will be forwarded to Parish Councillors in due course.	E.W.
20.03.23	Blocked Village Drains - Ongoing Meetings with Wessex Water have resulted in a camera investigation of the Village drainage systems, which have now been completed. Re-lining of the system to prevent ground water infiltration will be completed in Evias and Magna by Autumn 2020 at the latest. Wessex Water will then review the situation in Winter 2020. The re-lining of the system should remove 90% of the water ingress.	I.J.
20.03.24	Clerks Report – <ul style="list-style-type: none"> • The Village Hall play area is temporarily closed to the public whilst a safety inspection of the equipment is carried out by Wicksteed Leisure Ltd. Expected Inspection completion by 09.04.20. • The Bank Account mandate is being updated to remove the previous Chair and Clerk and to include the new clerk and a 3rd signatory. • Coronavirus Covid-19 updates are being received from Wiltshire Council on a regular basis and passed on to the local community. 	M.H.

20.03.25	<p>Chairs Report- Covid-19. A Community support Group has been formulated to support the vulnerable and those self-isolating in the Village. The Village will be divided into areas, similar to Neighbourhood Watch, with a contact in each area. The Group has been established as a safety net. A contact card is being created and will be circulated. All information received from Wiltshire Council will be sent out on Info@teffont.com and the Village website.</p>	E.W.
20.03.26	<p>Other reports: - for information only. None received.</p>	
20.03.27	<p>Correspondence received: - Items requiring consideration at the meeting will be highlighted on receipt if required, but listed below are the most notable items:</p> <ul style="list-style-type: none"> • Green Infrastructure and Open Space Collaboration is minimal and the form will be completed and returned by Councillor Blamey. • Best Kept Village Competition- It has been agreed not to enter this years competition in view of Covid-19 pandemic. • Teffont Trust Grants - To be reviewed at the next meeting 	
20.03.28	<p>Items for Next Agenda:-</p> <ul style="list-style-type: none"> • Village Welcome Letter. • Parish Council Website Review 	
	<p>Date of next meeting: To Be Confirmed.</p> <p>Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.</p>	

