

Teffont Parish Council

Parish Clerk: Madeline Honeybourne

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Minutes of Parish Council Meeting held in Teffont Village Hall
And via Zoom

11th May 2021 at 18:00

	MEETING CONVENED: 18.00
	Questions and Statements from the public. The public were asked to submit questions prior to the meeting for consideration by Council. George Cordle thanked the Parish Council for the time he had spent working with them and had reluctantly not stood again due to work commitments. Mr Cordle offered to help the Council in the future.
	Report from Wiltshire Councillor. Councillor Wayman sent apologies as she was attending Wiltshire Council business.
	Those present: Parish Councillors: E. Worth. Ian Johnson. T. Deane. R. Blamey. P. Fisher. J. Aspden Also in attendance: M. Honeybourne (Parish Clerk). 5 members of the Public
21.05.01	Resolution to receive apologies for absence. None.
MEETING MINUTES	
21.05.02	Declaration of Office. All Councillors signed their declaration of office, witnessed by the Clerk to the Council and retained by the Clerk.
21.05.06	Election of Chair and Vice Chair. (Brought forward on agenda) Emma Worth was nominated for the position of Chair. Proposed: IJ Seconded: PF Carried: Unanimously

	<p>Ian Johnson was nominated for the position of Vice Chair.</p> <p>Proposed: EW Seconded: RB Carried: Unanimously</p> <p>RESOLUTION: Parish Council resolved to accept Emma Worth as Chair and Ian Johnson as Vice Chair</p>
21.05.03	<p>Parish Councillor Vacancy.</p> <p>Members of the public and on Zoom were invited to nominate themselves for Co Option as a Parish Councillor.</p> <p>Julia Graham offered to stand as a Parish Councillor. Julia informed the Council she has lived in the village for 5 years and would like to give something back to the Community in which she lives.</p> <p>Julia has previous experience as a Parish Councillor in Angmering, West Sussex. Julia is CEO for a trade company in London.</p> <p>Julia would like to see improved amenities in the Village for the benefit of families and to promote a balanced community.</p> <p>Proposed: EW Seconded: JA Carried: Unanimously</p> <p>RESOLUTION: Parish Council resolved to co-opt Julia Graham as a Parish Councillor.</p>
21.05.04.	<p>Further Declarations of Office.</p> <ul style="list-style-type: none"> • Parish Councillors agreed to adopt the Code of Conduct and signed a copy. • Parish Councillors agreed to adopt the Financial Regulations and signed a copy. • Parish Councillors agreed to receive electronic information from the Clerk and signed a document to authorise the Clerk to do so. • Parish Councillors asked for the Standing Orders to be amended and will adopt at the Annual Parish Meeting on the 18th May.
21.05.05	<p>Councillors were asked by the Clerk to register their interests with Wiltshire Council. The Clerk will verify the process.</p> <p>A. Declarations of Interest – any Parish Councillor wishing to declare interests should do so at this point:</p> <ul style="list-style-type: none"> • declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – None. • declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – None. <p>B. <u>Dispensations:</u> None.</p>
21.05.07	<p>Resolution of Minutes:</p> <p>Full Parish Council Meeting minutes of the 9th March 2021. The Chair wet signed the minutes from all Zoom meetings.</p> <p>Proposed: RB Seconded: IJ carried: Unanimously</p> <p>RESOLUTION: Parish Council resolved unanimously to accept the minutes as true and accurate for the meeting</p>
21.02.08	<p>Clerks Report:</p>

- AGAR certificate of exemption needs to be authorised to exempt the PC from audit will be proposed in agenda item 21.05.12
- Playground inspection has been booked with Wicksteed and has a 6 week lead time.
- Nick Nicholson has agreed to complete an annual risk assessment for Village.
- 3 insurance quotes have been obtained by the Clerk. Game & Co, the current insurers, renewal quote of £630. Community First with Zurich £1,300. BHIB, £341 for a 3 year deal. Costs have increased because of the thatched bus shelters.
- The Clerk has been asked to confirm the price for the 3 year deal with BHIB and to ask for a quote to include impact collision for the bus shelters.

Proposed: EW Seconded: JA Carried: Unanimously

Resolution: Parish Council resolved to accept insurance quote with BHIB subject to the Clerk confirming price for the 3 year deal.

21.05.10

Planning Application received:

Application No:	PL/2021/04164
Application Type:	Modification of Planning Obligation
Proposal:	Variation of the S106 agreement to allow the property to be sold without all the land associated with it.
Site Address:	CLARENDON PARK STUD, HINDON ROAD, TEFFONT

- The current owners of Clarendon Park Stud informed the Parish Council that the property had been sold, subject to contract, and the new owners would retain Clarendon Park for equestrian use. The current owners would like to retain 6 acres of the land for equestrian use, with no intention of building on the land. There is currently an S106 order preventing the sale of land separately from the house, hence the need to apply for planning permission to overturn the S106 order.
- The Parish Council discussed the matter fully and raised concerns about direct access onto the B3089. There is an access point in existence, on the land in question, and Parish Councillors commented that it may be possible to modify the splay to provide better access onto the B3089.

The public were invited to speak in support of the planning application.

- Mr G. Cordle, asked if daily access to the site would be required and if there were plans for future development of the land.
- The owner confirmed, the intended use of the site, would require daily visits to inspect the horses and confirmed the horses would not be there in winter. The owner also confirmed that he had no intention of building on the site but he could not guarantee that were the site sold in the future, new owners might wish to build there.

The Chair asked if there were any members of the public who wished to respond against the application.

No responses were given from the members of the Public present.

Proposed: EW Seconded: TD Carried: Unanimous

RESOLUTION: The Parish Council resolved unanimously to support Planning Application PL/2021/04164 with comments to Wiltshire Council Planning department for improved access to be made onto the B3089.

	Application No:	PL/2021/03133
	Application Type:	Full planning permission
	Proposal:	"Conversion of existing agricultural barn to form a single storey residential dwelling (Use Class C3) and associated works".
	Site Address:	Sandyhills Farm Barn, Teffont SP3 5QX
	<ul style="list-style-type: none"> • The owners of Sandyhills Farm Barn informed the Parish Council she was applying for change of use of the barn, to convert the barn into a family home. The owner stated she had lived in the village all her life and wished to continue to raise her family here, but the cost of owning a property in the village was prohibitive and converting the barn to living accommodation was her families only opportunity to remain in the village. The owners family have lived in the village for over 100 years. • Parish Council were fully supportive of the change of use and expressed a unanimous desire to keep young families in the village. • Parish Councillors commented the barn was outside the curtilage of the village. <p>Proposed: PF Seconded: JA Carried: Unanimously.</p>	
21.05.11	<p>Other Planning Matters: for information only:</p> <ul style="list-style-type: none"> • Teffont Woodland ENF/2021/00327. Reference: 19/07144/FUL. <p>The Clerk informed the Parish Council the Enforcement Officer at Wiltshire Council had been notified of the works at Teffont Woodland. He visited the site and deemed the ground works undertaken, to constitute engineering works that require Planning permission. The Clerk further informed the Enforcement Officer of the installation of a septic tank. The Enforcement Officer confirmed this also required planning permission. He was contacting the owners to let them know of his visit and his findings.</p>	
	FINANCE – resolutions required	
21.05.12	<p>Financial reports:- Financial accounts for year ending 20/21 to be approved to allow the Clerk to apply for a Certificate of Exemption for the annual audit.</p> <p>Current Financial Position</p> <p>a. The spreadsheet enables greater clarity and control spend. The current financial position is stable, with all payments settled in a timely manner. There is a monthly and quarterly review process in place.</p> <p>Proposed: RB Seconded: IJ Carried: Unanimously</p> <p>RESOLUTION: Parish Council authorised the Clerk to apply for a Certificate of Exemption</p>	
21.05.13	<p>Current Financial Position:</p> <p>a. Spend against Approved Budgets to for 21/22 b. Reserves and further allocations for 2021/22 c. Precept allocated by WCC for 21/22</p> <p>Proposed: JA Seconded: IJ Carried: Unanimously</p> <p>RESOLUTION: Parish Council resolved to accept the financial records as true and accurate</p>	

MATTERS TO BE CONSIDERED and/or RESOLVED		
21.05.14	<p>Capital Investment Plan.</p> <ul style="list-style-type: none"> Parish Council agreed to defer agenda item 21.05.14 until the Annual Parish meeting on the 18th May, by which time Councillor Johnson will have attended the Teffont Trust meeting to ask for supporting funds for village projects. 	
21.05.15	<p>Annual Insurance. This matter was resolved under agenda item 21.05.08 Clerks report.</p>	
21.05.16	<p>REPORTS – no resolutions required None received</p>	
21.05.17	<p>Other reports: - for information only. None received.</p>	
21.05.18	<p>Correspondence received: None received.</p>	
	<p>Items for next agenda:</p> <ul style="list-style-type: none"> Parish Councillors were requested by the Chair to submit items for the Annual Parish Meeting Councillor Aspden requested the structure of Parish Council meetings to be added to the agenda. 	
	<p>Meeting Closed: 19:30</p>	
	<p>Date of next meeting: 18th May at Teffont Village Hall at 18:00</p> <p>Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.</p>	