

Teffont Parish Council

Parish Clerk: Madeline Honeybourne

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Minutes of the Annual Parish Council Meeting held in Teffont
Village Hall
And via Zoom
(This meeting was recorded).

17th May 2022 at 18:00

MEETING CONVENED: 18:00

Those present:

Parish Councillors: E. Worth (Chair). I. Johnson (Vice Chair) R. Blamey. P. Fisher.
J.Graham

Late arrivals. Councillor Aspden (18:13) Apologies received
Councillor Deane (

Also in attendance: M. Honeybourne (Parish Clerk). 4 members of the Public.

Questions and Statements.

The Chair invited questions and statements from the public.
Councillor Fisher informed the meeting, on behalf of Mr and Mrs Blackford, of a
restoration project on the pond at Spring Head.

Report from Wiltshire Councillor.

Councillor Wayman read her annual report to meeting. This report is available on
www.teffont.com

MEETING MINUTES

22.05.01	Resolution to receive apologies for absence. Late arrivals Councillor Aspden and Deane were permitted to join the meeting.
22.05.02	Declarations of Interest/ Dispensations A) Declarations: None B) Dispensations: None required

22.05.03	<p>Teffont Parish Council to elect a Chairperson, Vice Chair and RFO.</p> <p>The Chair and Vice Chair both stepped down from their roles. Councillor Fisher resigned with immediate effect. Councillor Worth asked if any Councillor wished to stand as Chair. No Councillor responded. Councillor Worth agreed to stand for Chair. Voting commenced. Councillor Worth was proposed as Chair Proposed: JG Seconded: IJ Carried: Unanimously</p> <p>Councillor Worth asked if any Councillor wished to stand as Vice Chair. No Councillor responded. Councillor Johnson agreed to stand for Vice Chair. Voting commenced.</p> <p>Councillor Johnson was proposed as Vice Chair Proposed: EW Seconded: RB Carried: Unanimously</p> <p>Councillor Worth proposed the Clerk remain as the responsible finance officer. Proposed: EW Seconded: IJ Carried: Unanimously</p> <p>The newly elected Chair accepted the resignation of Councillor Fisher. The Council expressed their formal thanks for the many years of service Councillor Fisher has given to the community.</p>
22.05.04	<p>Resolution of Minutes of 22.03.22</p> <p>The Chair asked the Councillors to accept the minutes of the meeting held on the 22nd March 2022. Proposed: EW Seconded: IJ Carried: Unanimously</p> <p>Resolved: Parish Council resolved to accept the minutes of the meeting held 22.03.22 as a true and accurate precis of the meeting.</p> <p>Councillor Aspden arrived at 18:13</p>
22.05.07/ 08	<p>Finance Reports/ Current position.</p> <p>The Clerk presented a financial review for 21/22 and showed the reconciled accounts to the meeting. All financial transactions made were reconciled against the bank statements. The Clerk has prepared the documents for the Financial and Governance Audit for 20/21 and is ready to submit the Certificate of Exemption, once authorised to do so. The Clerk presented a budget review for 22/23. The Clerk asked the Council to authorise a backdated pay increase for the Clerk of 1.7%. The Council agreed to defer any decision on depositing money into the savings accounts, based on the current rate of inflation. Council will review later in the year. The Clerk asked the Council to resolve to accept the financial review for 21/22 as true and accurate. The Clerk asked the Council to consider getting professional accounting software to protect the integrity of the accounts. The Clerk showed them an appropriate system that costs £60 per year Proposed: EW Seconded: IJ Carried: Unanimously Resolved: Parish Council resolved to accept the financial review as true and accurate. Parish Council resolved to accept the cost of a software accounting system of £60 per year, following a suitable trial period</p>

22.05.09	<p>Capital Investment Plan Review.</p> <p>Councillor Johnson explained there are no huge projects to undertake this year. The noticeboards need some refurbishment and the border stones are still in need of cleaning. The bus shelters are due to be re thatched in the coming weeks but access is proving difficult with a bees nest and parked cars.</p>
22.05.10	<p>Annual Insurance Renewal</p> <p>The Clerk explained the increase in the insurance premium was due to some index linked parts of the policy, albeit, the Council have a 3 year deal with BHIB.</p> <p>The Chair proposed to accept the premium of £697.07</p> <p>Proposed: EW Seconded: IJ Carried: Unanimously</p> <p>Resolved: Parish Council resolved to renew the insurance with BHIB for £697.07</p>
22.05.09a	<p>Parish Council review of Code of conduct</p> <p>The Chair proposed the Code of Conduct remained unchanged</p> <p>Proposed: EW Seconded: JA Carried: Unanimously</p> <p>Resolved: Parish Council resolved to leave the policy unchanged</p>
22.05.10a	<p>Parish Council review of Standing Orders</p> <p>The Chair proposed the Standing Orders remained unchanged</p> <p>Proposed: RB Seconded: IJ Carried: Unanimously</p> <p>Resolved: Parish Council resolved to leave the policy unchanged</p>
22.05.11	<p>Parish Council review of Financial Regulations</p> <p>The Chair proposed the Standing Orders remained unchanged</p> <p>Proposed: IJ Seconded: RB Carried: Unanimously</p> <p>Resolved: Parish Council resolved to leave the policy unchanged</p>
22.05.11a	<p>Parish Council review of Complaints Procedure</p> <p>The Chair proposed the Standing Orders remained unchanged</p> <p>Proposed: IJ Seconded: JA Carried: Unanimously</p> <p>Resolved: Parish Council resolved to leave the policy unchanged</p>
22.05.12	<p>Parish Council to declare they have no 'General Power of Competence'</p> <p>The Clerk explained for the Council to have the General Power of Competence, one third of the Councillors must be elected and not co opted and the Clerk must be CILCA qualified, which she is not. The Council therefore, must declare they have no general power of competence.</p> <p>Proposed: EW Seconded: IJ Carried: Unanimously</p> <p>Resolved: Parish Council resolved to declare they do not have The General Power of Competence.</p>
22.05.13	<p>Parish Clerk Pay Award.</p> <p>The Clerk asked the Council to authorise a backdated pay increase for the Clerk of 1.7%.</p> <p>Proposed: EW Seconded: IJ Carried: Unanimously</p>

	Resolved: Parish Council resolved to give the Clerk a pay increase of 1.7%
22.05.14	<p>Highways Subcommittee Re-election.</p> <p>The Chair proposed the Highways subcommittee of Councillors Graham, Deane and Blamey, be re-elected to enable the Council to be more agile in its decision making.</p> <p>Proposed: IJ Seconded: EW Carried: Unanimously</p> <p>Resolved: Parish Council resolved to re-elect the Highways subcommittee.</p>
22.05.14a	<p>Richard Long Fox Annual Award.</p> <p>Councillor Blamey explained the background to the award in recognition of the work of Richard Long Fox.</p> <p>Parish Council agreed to submit their nominations confidentially to Councillor Johnson. Councillor Johnson will take the names forward to the Teffont Trust.</p> <p>Proposed: EW Seconded: IJ Carried: Unanimously</p> <p>Resolved: Councillors resolved to send their nominations for the Richard Long Fox award to Councillor Johnson.</p>
22.05.15	<p>Annual Community Gathering Topics raised and traffic survey.</p> <p>Parish Council agreed to have a simple agenda for the next meeting to enable full and robust discussion on matters raised by the Village residents at the gathering and to discuss the traffic survey results.</p> <p>Proposed: EW Seconded: JA Carried: Unanimously</p> <p>Resolved: Parish Council resolved to devote time at the next meeting to have a full and robust discussion on topics raised at the annual community gathering.</p>
22.05.16	<p>REPORTS – no resolutions required.</p> <p>Chairs Annual Report:</p> <p>The Chair read her annual report to the meeting. A full report is available on www.teffont.com.</p> <p>The Chair reported the Council had met on twelve occasions last year and covered numerous subjects. These included Planning applications, Grass cutting contracts, general noise concerns, clay pigeon noise concerns. The Council also met with National Trust representatives to discuss Phillips House, SSEN to discuss burying electricity cables and Fowler Fortescue to discuss traffic on the C24.</p> <p>The Chair thanked all those who have supported the Parish Council in their endeavours this year.</p>
22.05.17	<p>Clerks Annual Report:</p> <p>The Clerk cut short her report as it was identical to the Chairs report. The Clerk added all minutes and reports are available on the website www.teffont.com The Clerk thanked all those who had supported her this year.</p>
22.05.18	<p>Environment Annual Report</p> <p>The full environment report is available on the website.</p> <p>Councillor Fisher had received praise from The Natural History Museum for the work that Harry Button had done regarding a leaflet advising riparian owners on their responsibilities and management of the stream.</p> <p>Councillor Fisher has approached the Teffont Trust for funds to pay for work completed on the stream The Trust advised Councillor Fisher to ask TPC for funds. £500 needs to be paid to Harry Button for the work. The Chair has asked this to go on the next agenda.</p> <p>Councillor Fisher asked for permission to plant a tree on the village green to</p>

	celebrate the Jubilee. Mick Audus (tree warden) will check the green for suitability. Councillor Deane arrived.
22.05.19	<p>Highways Subcommittee Annual Report</p> <p>The Highways report is available on the website. This years concerns have related to the C24 and have been the primary focus this year. The Subcommittee has consulted various third party groups, Tisbury Council, Wiltshire Council, C24 Action Group, the managers of Fonthill estate and their commercial tenants, on the issues raised. These cover the speed, nature and volume of traffic on the C24 and the impact on local residents on a daily basis. All the discussions have needed to balance the concerns for the safety of road users and residents balanced against the concerns of the commercial interests, the environmental impact and the cost of finding viable solutions. This is work in progress. The B3089 and speeding traffic remains a concern for village residents. Two traffic surveys are currently under way on the C24 and B3089. The subcommittee will continue to attend CATG meetings and focus on all highways concerns, speed, signage, volume and size of vehicles. 11 residents participated in the traffic survey. The majority of participants were interested in installing a Speed Indicator Device. This will be investigated amongst other options.</p> <p>The Chair proposed the Subcommittee prepare a document for discussion at the next meeting on the 28th June with options for traffic calming measures. Time will be given to allow a full debate.</p> <p>Proposed: EW Seconded: JA Carried: Unanimously Resolved: PC resolved to conduct a full discussion on traffic calming options for the village.</p>
22.05.20	<p>Other reports.</p> <p>All reports are available on the website www.teffont.com</p>
22.05.21	<p>Correspondence.</p> <p>Comments made by Mrs Ridley have been included in comments from the Village Gathering.</p>
22.03.109	<p>Items for the next Agenda.</p> <ul style="list-style-type: none"> • Topics raised from the Annual Village Gathering • Highways •
	Meeting Closed: 20:00
	<p>Date of next meeting: 28th June 2022 at Teffont Village Hall at 18:00</p> <p>Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.</p>