

Teffont Parish Council

Parish Clerk: Madeline Honeybourne

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Minutes of the Annual Parish Council Meeting held in Teffont
Village Hall

30th May 2023 at 18:00

MEETING CONVENED: 18:00

Those present:

Parish Councillors: E. Worth (Chair). I. Johnson (Vice Chair) Councillor O'Donnell. Councillor Bell. Councillor Blackford.

Late arrivals. Councillor Deane (18:47) Work related issues.

Also in attendance: M. Honeybourne (Parish Clerk). Councillor Wayman. 3 members of the Public.

MEETING MINUTES

23.05.011 Teffont Parish Council to elect a Chairperson.

The Chair and Vice Chair both stepped down from their roles. Councillor Worth remain on the Parish Council.

Councillor Worth asked if any Councillor wished to stand as Chair.

Councillor Johnson agreed to stand for Chair. Voting commenced.

Councillor Johnson was proposed as Chair

Proposed: EW Seconded: SO Carried: Unanimously

Resolved: Council resolved to accept Councillor Johnson as Chairperson.

23.05.022 Teffont Parish Council to elect a Vice Chair

Councillor Johnson asked if any Councillor wished to stand for Vice Chair.

Councillor O'Donnell agreed to stand for Vice Chair.

Proposed: IJ Seconded: EW Carried: Unanimously

Resolved: Teffont Parish Council elected Councillor O'Donnell as Vice Chair

23.05.033 Teffont Parish Council to declare they do not qualify to have 'The General Power of Competence'.

The Clerk explained to the meeting the parameters for the General Power of Competence of having two thirds of Councillors elected and a qualified Clerk. As the Council does not meet these parameters the Council has limited powers. The Clerk showed a slide of the areas of responsibility allowed to the Council.

Teffont Parish Council declared they do not have the General Power of Competence.

	<p>Proposed: IJ Seconded: CB Carried: Unanimously Resolved: Teffont Parish Council made a declaration that they do not qualify for the General Power of Competence.</p>
23.05.044	<p>Resolution to receive apologies for absence. An apology was received from Councillor Graham who was absent from the meeting due to work commitments. Proposed: IJ Seconded: SO Carried: Unanimously Resolved: Council resolved to accept Councillor Grahams apology. Late arrivals. Councillor Deane was permitted to join the meeting at 18:45</p>
23.05.055	<p>Declarations of Interest/ Dispensations A) Declarations: None B) Dispensations: None required</p>
	<p>Questions and Statements. There were no questions or statements from the public</p>
	<p>Report from Wiltshire Councillor. Councillor Wayman read her annual report to meeting. The Clerk requested Councillor Wayman to forward her report. This report will be available on www.teffont.com when Councillor Wayman forwards it</p>
23.05.066/ 077	<p>Finance Reports/ Current position. The Clerk showed the reconciled accounts to the meeting. All financial transactions made were reconciled against the bank statements. The Clerk has prepared the documents for the Financial and Governance Audit for 21/22 and is ready to submit the Certificate of Exemption, once the internal audit is completed. Proposed: IJ Seconded: SO Resolved: Council resolved to accept the bank accounts as true and accurate. Councillor Worth proposed Councillor Johnson should no longer be second signatory to the Council bank accounts. Councillor O'Donnell agreed to be second signatory. The Clerk will arrange this with the bank. Proposed: EW Seconded: IJ Carried: Unanimously Resolved: The Clerk will arrange for Councillor O'Donnell to be second signatory for the Council Bank accounts.</p>
23.05.088	<p>Resolution of Minutes of 04.04.23 The Chair asked the Councillors to accept the minutes of the meeting held on the 4th April 23 as a true and accurate precis of the meeting. Councillor Blackford noted a typing error. The Clerk rectified the minutes immediately, witnessed and verified by the Council. Proposed: IJ Seconded: EW Carried: Unanimously Resolved: Parish Council resolved to accept the minutes of the meeting held 04.04.23 as a true and accurate precis of the meeting.</p>
23.05.099	<p>Annual Insurance Renewal The Clerk explained the increase in the insurance premium was due to some index linked parts of the policy, albeit, the Council have a 3 year deal with BHIB. The contract is in its final year. The Chair proposed to accept the premium of £727.61 Proposed: EW Seconded: SO Carried: Unanimously Resolved: Parish Council resolved to renew the insurance with BHIB for £727.61</p>
23.05.100	<p>Annual Community Gathering Follow Up Actions. The Clerk informed Council of the subjects raised at the ACG by residents of the village.</p>

	<p>Speeding, Road signs, Public transport, Environmental issues, Fly tipping and the village design statement,</p> <p>Council proposed for the Clerk to add one subject group to the agenda for all subsequent meetings to ensure all areas are considered.</p> <p>Proposed: EW Seconded: SO Carried: Unanimously</p> <p>Resolved: Council resolved to discuss the subject groups raised at subsequent Parish Council meetings to ensure all areas are considered.</p>
23.05.111	<p>Highways update following the traffic survey results.</p> <p>The Chair acknowledged all Councillors had read the Atkins report (WC speed survey). The Chair invited Councillor Wayman to comment.</p> <p>Councillor Wayman stated the report did not identify an excessive speeding problem coming into the Village passed Clarendon Stud and stated a 30MPH speed limit would not be endorsed by WC due to the lack of housing on that stretch of the B3089. Councillor Wayman suggested Teffont Parish Council should consider whether the expenditure required to extend the speed limit to 50MPH, as recommended by the Atkins report, was necessary as the speeding risk is minimal. The mean speed identified was 57mph. Councillor Wayman stated the police will only enforce is there a speeding problem over 10% of the speed limit plus an additional 2mph.</p> <p>Councillor Deane was a late arrival at 18:47 and apologised to the Chair. The Chair permitted Councillor Deane to join the meeting.</p> <p>Councillor Deane supports the reduction in speed limit on the west entrance to the village passed Clarendon Stud. He stated, extending the 30mph zone would create an enforceable speed limit on that stretch of road. Councillor Deane stated the Atkins report did not consider the number of horses riding on that stretch of road and was not protecting the community.</p> <p>Councillor O'Donnell questioned the power of the PC to go against the recommendations of the Atkins report.</p> <p>Councillor Wayman did not believe reducing the speed limit would work in reducing speed overall because, she stated, motorists will drive to their perceived risk and a lack of housing on that stretch of road will mean motorists will continue to speed, regardless of the speed limit. Councillor Wayman stated, she believes, Wiltshire Council will not find 30MPH an acceptable speed limit.</p> <p>The Chair asked Councillor Wayman if, in her opinion, gates at the entrance to the village would work in reducing speeding traffic. Councillor Wayman stated that, in her opinion, gates create an initial impact on reducing speed but drivers revert to their own perceived risks. Council Wayman stated she believes Speed Indicator Devices are the way forward and if the information is relayed to the police, can result in the police coming out with a speed gun.</p> <p>Councillor Deane reiterated his position in supporting an extension to the 30mph zone.</p> <p>The Chair commented that potentially the Atkins report should be challenged with Wiltshire Highways.</p> <p>Councillor O'Donnell stated that the use of Clarendon stud had recently changed with new owners, with horses being ridden on the B3089 several times a day.</p> <p>Councillor Worth suggested that horse warning signs were still an option regardless of speed limits. She reminded Council there are other properties riding out in the village.</p> <p>Councillor Worth proposed Council could proceed with horse warning signs whilst further information was gathered from Clarendon stud and other properties that ride out.</p> <p>The Chair proposed a reply to Wiltshire Council questioning the result of the speed survey because of the increased use of the B3089 by horse riders.</p> <p>Proposed: IJ Seconded: EW Carried: Unanimously</p> <p>Resolved: Parish Council resolved to challenge the findings of the Atkins report with Wiltshire highways, as no consideration had been given to horse riders on the B3089. Council further resolved to contact Clarendon Stud and Zillah Faulkner for information on their use of the B3089 for horse riding.</p>
23.05.122	<p>Village Playground Pest control measures. The Clerk had received a quote for a pest control specialist to install anti pigeon spikes/tape on the play equipment and to clean the playground from pigeon excrement. The quote was £225.</p> <p>Proposed: IJ Seconded: EW Carried: Unanimously</p> <p>Resolved: Parish Council resolved to pay a pest controller £225.00 to install measures to deter</p>

	pigeons and clean the equipment.
23.05.133	<p>Parish Steward.</p> <p>The Clerk presented a parish steward job role and job requisition form. Southern highways had requested a contact. Councillor Blackford agreed to be the Council contact and submit the form to Southern Highways.</p> <p>Proposed: IJ Seconded: EW Carried: Unanimously</p> <p>Resolved: Council resolved to name Councillor Blackford as there contact for Southern Highways and to submit the work sheet prior to the Parish Steward visit.</p>
23.05.133a	<p>Flood Meeting outcomes.</p> <p>The Chair is in contact with Michael Holm from the EA. Mr Holm has engaged with Wessex Water, the drainage engineer for WC, biodiversity groups and the EA. The EA have agreed to walk the village with the drainage engineer to assess the flood risk. Dates will be forwarded by the EA. The EA are trying to engage as many agencies as possible.</p> <p>Councillor Deane asked for a timeline from the EA. In his opinion, works could be undertaken by riparian owners to mitigate future flooding. The Chair questioned if riparian owners would be willing to undertake Councillor Deane's suggestion.</p> <p>The Chair will request an update from the Flood Warden, as he should have supplied a document advising on riparian responsibilities for managing the stream.</p> <p>The Chair requested flood risk become a rolling agenda item going forward.</p>
23.05.144	<p>REPORTS – no resolutions required.</p> <p>Chairs Annual Report:</p> <p>The outgoing Chair updated the Council on progress with SSEN regarding the burial of electricity cables. SSEN are in private discussion with landowners. Progress is being made.</p>
23.05.15	<p>Clerks report.</p> <p>The Clerk informed the Council tha Annual Governance documents are currently being audited by Mr D. Ridley and should be ready for publication soon.</p> <p>The Clerk reminded the Council the grass cutting contract ends this year. Standards have recently slipped and John O'Conner have been made aware. They did relay mitigating circumstances. The Chair has been in contact with John O'Conner to see if they wish to continue with a new contract</p> <p>The Clerk also reminded the Council the contract for the insurance policy ends this year.</p>
23.05.16	<p>Items for the next Agenda.</p> <ul style="list-style-type: none"> • Adopt the Code of Conduct, Finance regulations, Standing Orders, Complaints procedure. • Highways update • Flood risk update • Parish Steward
	Meeting Closed: 19:37
	<p>Date of next meeting: 27th June 2023 at Teffont Village Hall at 18:00</p> <p>Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.</p>

