

# Teffont Parish Council

**Parish Clerk: Madeline Honeybourne**

01722 716425 / 07840 819748

[teffontpc@outlook.com](mailto:teffontpc@outlook.com)

Minutes of the Parish Council Meeting held in Teffont Village Hall

(This meeting was recorded.)

NB: All recordings and Clerks notes will be deleted when the minutes have passed resolution.

**9<sup>th</sup> January 2024 at 18:00**

## MEETING CONVENED: 18:00

### Those present:

Parish Councillors: S. O'Donnell (Acting Chair). T. Deane. E. Worth. C. Bell. N. Blackford. R.Evans

Also in attendance: M. Honeybourne (Parish Clerk). Councillor B. Wayman. 2 members of the public.

### Questions and Statements.

The Chair invited questions and statements from the public.

The Clerk to the Council, Madeline Honeybourne, informed the Parish Council she had formally resigned to the Chair today, the 9<sup>th</sup> January 2024. The Clerk has given 4 weeks notice but has offered her support to help a new clerk.

### Report from Wiltshire Councillor.

Councillor Wayman arrived late to the meeting. Councillor Wayman offered support to the flood working group. Councillor Wayman informed the meeting of the Cranborne Chase annual meeting in Dinton on 28.0124. Councillor Wayman explained the change from AONB to National Landscape.

## MEETING MINUTES

23.06.01 **Resolution to receive apologies for absence.** None

23.06.02 **Declarations of Interest and Dispensations.**

None

23.06.03 **Resolution of Minutes.**

Council were asked to resolve the minutes of the Parish Council meeting held on 30<sup>th</sup> November 2023 and 12<sup>th</sup> December 2023 as an accurate and true reflection of the meetings.

**Proposed. TD      Seconded. EW      Carried. Unanimously**

**Proposed. NB      Seconded. RE      Carried. Unanimously**

	<p><b>Resolved.</b> Parish Council resolved to accept the minutes as a true and accurate reflection of the meetings held 30.11.23 and 12.12.23</p>
	<p><b>Planning Application PL/2023/10592 Proposed conversion of existing function room and associated toilets (within former stables and grooms quarters) into 2 No. additional letting bedrooms at Teffont House.</b></p> <p>The Applicant was asked by the Chair to explain their planning application to the Council. The Council discussed the application in detail and raised concerns on the lack of accessible toilet facilities on the ground floor in the new proposal and the previous application. The Applicant agreed to meet Councillor Evans at Teffont House and look at options to include ground floor accessible toilet facilities.</p> <p>Teffont Parish Council support the renovation of the building and the commercial opportunity it brings to the village.</p> <p>Teffont Parish Council have no objection to the application subject to the inclusion of ground floor accessible toilet facilities.</p> <p><b>Proposed: EW                      Seconded: TD                      Unanimously: Majority</b></p> <p><b>Resolved: Teffont Parish Council resolved to support the application PL/2023/10592 subject to condition of the inclusion of accessible toilet facilities.</b></p>
23.06.04 /05	<p><b>Finance Reports.</b></p> <p>The Clerk informed the Parish Council of their current financial position. The Clerk informed the PC of the outstanding balance for the current financial year and informed the Council the finances are reconciled with all bank accounts.</p> <p>There were no cheque payments made.</p> <p>The Clerk asked the Council to agree the financial records as true and accurate for the financial year to date.</p> <p><b>Proposed: EW    Seconded: SO            Carried: Unanimously</b></p> <p><b>Resolved: The Parish Council resolved to accept the financial statement as a true and accurate report of their financial position for year to date 23/24.</b></p>
	<p><b>Precept Setting 24-25.</b></p> <p>The Clerk presented a budget forecast for the following financial year 2024-25. The presentation demonstrated a large deficit in the councils budget for 24-25 based on a substantial rise in the cost of grounds maintenance, the annual insurance for village assets and Council business needs and the need to employ a new clerk on an improved working contract.</p> <p>The Council discussed the presentation in full and agreed rising costs and the end of the fixed 3 year contracts for the insurance, grounds maintenance and hiring a new clerk on increased hours, would lead to a large deficit. The Council are aware of ongoing Highways issues and Flood mitigation issues that will have a financial impact for 24-25.</p> <p>The Council agreed to raise the Precept for 24-25 from £9,161 to £13,925.</p> <p><b>Proposed: NB    Seconded: TD            Carried: Unanimously</b></p> <p><b>Resolved: Teffont Parish Council resolved to submit a Precept for 2024- 2025 of £13,925 to Wiltshire Council.</b></p>
24.01.08	<b>Grounds Maintenance Contract. - Adjourned</b>
24.01.09	<b>Quote for repairs to Bus Shelters and Noticeboards - Adjourned</b>
24.01.09a	<p><b>Best Kept Village Competition</b></p> <p>Councillor Evans made a presentation and proposal to the Council to enter the CPRE Best Kept Small Village Competition. Councillor Evans proposed two presentations one for the Council and a further presentation to engage the Village. Council discussed the competition and agreed in principle to support a village entry in 2025, with the onus being on village</p>

	<p>members to run the competition entry, with endorsement from the Council.</p> <p><b>Proposed: RE    Seconded: NB    Carried: Unanimously</b></p> <p><b>Resolved: Council resolved in principle to endorse an entry into the Best Kept Village Competition for 2025</b></p>
24.01.10	<p><b>Parish Clerks Pay Annual Increase.</b> Council resolved to pay the Clerk in line with Local Government Pay award backdated to 01.04.23</p> <p><b>Proposed: EW    Seconded: SO    Carried: Unanimously</b></p> <p><b>Resolved: Council resolved to pay the clerk the new local government pay scale, backdated to 01.04.23</b></p>
24.01.11	<p><b>Resilience Group Update.</b> The planned meeting with the EA and WC was postponed and rescheduled. The EA will produce a flood report and support a resilience plan for the Village, despite the number of flood reports received not being sufficient to trigger a section 19 report. The plan and how to fund it will be put on the next agenda.</p> <p>Council was incorrectly informed Wiltshire Council would supply Gel sacks to the Village free of charge. This proved not to be the case. Council agreed to ask households if they would be interested in purchasing gel sacks at a significantly reduced price.</p> <p>Council was informed the Village requires a new flood warden.</p> <p><b>Proposed: SO    Seconded: TD    Carried: Unanimously</b></p> <p><b>Resolved: Council resolved to approve gel sack costs at the next meeting of the PC and a Flood mitigation budget of £4K.</b></p>
24.01.12	<p><b>Environment Group Update</b></p> <p>Wessex Rivers Trust have suggested a village presentation on managing the stream in early March or Spring 24.</p>
24.01.13	<p><b>Highways and Amenity Group Update</b></p> <p>Clarendon Stud have agreed to contribute to the cost of horse awareness signs. Wiltshire Highways are still waiting for a response from TPC on the 50mph speed limit. Councillor Bell asked how Council wished to respond. Council was still undecided and agreed to reply to Wiltshire Highways that the matter was still under discussion. The Chair informed the Highways group they need to return to the next meeting with a final proposal for Council to resolve as this matter needs to be concluded. The Clerk will chase a template letter from Wiltshire Council for hedge trimming for land owners.</p>
24.01.14	<p><b>Parish Steward.</b> Grips have been cleared. Streets have been swept. Please let Councillor Blackford know of any issues. Hedge at Willow cottage is in hand.</p>
24.01.15	<p><b>Chairs Report.</b> Councillor O'Donnell has been contacting individuals for the grass cutting contract.</p>
24.01.16	<p><b>Clerks Report.</b> The Clerk informed the Council of an FOI from a member of the public. The Clerk believed the matter had been settled but had been informed this was not so. Clerk will correct this immediately.</p> <p>Next meeting dates 27th February and 26th March 2024.</p>
24.01.17	<p><b>Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>•Parish Steward update</li> <li>•Working Group updates</li> <li>•Meeting dates for 2024-25</li> </ul>
	<p><b>Meeting Closed: 20:08</b></p>
	<p><b>Date of next meeting: 27th February 2024 at Teffont Village Hall at 18:30</b></p> <p>Note: The Village Hall is open for 30 minutes prior to the start of any public meeting for questions from any resident.</p>